IIT KHARAGPUR RESEARCH PARK FOUNDATION
NEWTOWN, KOLKATA-700160

CIN: U73100WB2020NPL241037

Advertisement No.: IITKGPRP/R/03/2026 dated May 12, 2026

The IIT Kharagpur Research Park Foundation is established as a Section 8 not-for-profit company under the Companies Act, 2013, to promote and manage research and innovation activities at Newtown, Kolkata. The Foundation invites eligible Indian Nationals to appear for a Walk-in Interview for part time contractual engagement for a period of one (01) year.

Position: Finance and Accounts Consultant
Number of Vacancies: 01 (One)

Essential Qualification:

- Bachelor's/Master's degree in Commerce/Finance/Accounts (B. Com/M. Com) or equivalent
- CA/ICWA/MBA (Finance) will be preferred

Experience:

- Minimum 08 years of relevant experience in finance and accounts
- Experience in accounting systems, taxation, statutory compliance, budgeting, and financial reporting

Remuneration:

- Upto Rs. 40,000.00 per month

Job Responsibilities:

- Handling day-to-day accounting and financial operations
- Preparation of financial statements and reports
- Ensuring statutory compliance including GST, Income Tax and other Tax filing etc.
- Assisting in budgeting, audit, and financial planning
- The incumbent would be expected to physically attend the office of the IIT Kharagpur Research Park on at least three days in a week as per the requirements of the authorities here, which may increase depending on the exigencies of office related works/activities

Date of Interview: 25.05.2026
Time: 11:00 AM
Venue: IIT Kharagpur Research Park, Newtown, Kolkata

Interested and eligible candidates are requested to appear for the Walk-in Interview with their updated resume, original certificates, and one set of self-attested photocopies on 25.05.2026.

Note:

- No TA/DA will be provided for attending the interview
- The authority reserves the right to cancel or modify the recruitment process without prior notice